

**MINUTES**

**REGULAR COUNCIL MEETING**

**May 2, 2022**

**7:00PM Council Meeting**

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer  
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. New Business
11. Added Items
12. Citizen Correspondence/Personal Appeals - Non-Agenda Items
13. Adjournment

**ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Teresa Troiani**

**ITEM 2. ROLL CALL (Attendance)**

<u>COUNCIL MEMBERS</u> <u>&amp; MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
TROIANI	<u>  X  </u>	<u>      </u>			
LEARN	<u>  X  </u>	<u>      </u>	Chief of Police	<u>  X  </u>	<u>      </u>
BOWER	<u>      </u>	<u>  X  </u>	Solicitor	<u>      </u>	<u>  X  </u>
JARRETT	<u>  X  </u>	<u>      </u>	Engineer	<u>      </u>	<u>  X  </u>
LEWIS	<u>  X  </u>	<u>      </u>	DPW Foreman	<u>  X  </u>	<u>      </u>
MOCCIA	<u>  X  </u>	<u>      </u>	Reporter(s)	<u>PE (Susan Schwartz)</u>	<u>      </u>
TALANCA	<u>  X  </u>	<u>      </u>	Fire Chief	<u>  X  </u>	<u>      </u>
MAYOR BURKE	<u>      </u>	<u>  X  </u>			
DAMIEN SCOBLINK, MANAGER	<u>  X  </u>	<u>      </u>			

**ITEM 3. REVIEW & APPROVE CURRENT AGENDA:**

Discussion - Borough Manager requested four items be added to the agenda, listed as Items 1-4 in Added Items section of Agenda. Motion to approve agenda included these four added items.

Motion: Mr. Jarrett Second: Mr. Talanca

All in favor, agenda approved with added items.

**ITEM 4. PRESENTATION:**

- CDBG FFY 2022 Annual Action Plan/2022-2026 5 Year Consolidated Plan Public Hearing - Tyler Dombroski, SEDA-COG

**ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items**

None

**ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- Regular Council Meeting of April 18, 2022.

Discussion - None

Motion: Mr. Learn Second: Mr. Lewis

All in favor, minutes approved.

**ITEM 7. BUSINESS NOT READY FOR ACTION:**

1. Mickey's Sidewalks - Council reviewed quotes for sidewalk repair. Council requested that item be put on agenda for action at next meeting, and that a copy of Mickey's Restaurant grant application be sent out to Council for review.
2. Talen Fiber Project - Mr. Kytte explained concerns for allowing line to be run beneath sidewalks. No member of Council expressed desire to put item on agenda, with the understanding that this meant the request would not be allowed.
3. Around the Table - None

**ITEM 8. OLD BUSINESS:**

None

**ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:**

1. Ordinance No. 2022-03 - Amending in Part Ordinance No. 2003-11, the Berwick Borough Zoning Ordinance

Discussion: Borough Manager explained purpose of the proposed change. Mr. Talanca discussed that property owners are often still paying commercial tax rates, even though their properties are currently not approved for commercial use. Mr. Lewis discussed how

certain rules change over time, and how the makeup of a neighborhood can change as well.

Motion: Mr. Jarrett Second: Mr. Talanca  Approved,  Denied,  Tabled

Voting in favor were Councilpersons Troiani, Learn, Jarrett, Moccia and Talanca. Voting in opposition was Councilperson Lewis. Ordinance approved by way of a 5-1 vote in favor.

2. Resolution No. 2022-01 - Adopting 2022 Radiological Emergency Response Plan

Discussion: None

Motion: Mr. Learn Second: Mr. Talanca  Approved,  Denied,  Tabled

All in favor, Resolution approved.

**ITEM 10. NEW BUSINESS**

1. Consider and take action to approve Berwick Area United Way's request to reallocate previously allocated CLFRF funds as follows: use funds not needed for original project to fund United Way's Rested and Ready program.

Discussion: Ms. Ayrin Shortlidge from United Way explained reason for funds not being needed for original purpose.

Motion: Mr. Talanca Second: Mr. Moccia  Approved,  Denied,  Tabled

All in favor, motion approved.

2. Consider and take action to approve payment of \$3,899 to Rocky Boxing Club, for payment of Fitness Headquarters Invoice INV/2022/0318, to be paid utilizing CLFRF funds.

Discussion: Borough Manager confirmed that this, in conjunction with invoice listed as New Business Item 3, represent the last payments to Rocky Boxing.

Motion: Mr. Jarrett Second: Mr. Lewis  Approved,  Denied,  Tabled

All in favor, motion approved.

3. Consider and take action to approve payment of \$1,249.72 to Rocky Boxing Club, for payment of Title Boxing Club order of 4/21/2022, to be paid utilizing CLFRF funds.

Discussion: None

Motion: Mr. Learn Second: Mr. Talanca  Approved,   
Denied,  Tabled

All in favor, motion approved.

4. Consider and take action to approve payment of Pine Ridge Construction Management Pay App #2, in the amount of \$23,629.43, to be paid utilizing CDBG funds.

Discussion: Borough Manager noted that this was part of the park bathroom project.

Motion: Mr. Talanca Second: Mr. Lewis  Approved,   
Denied,  Tabled

All in favor, motion approved.

5. Consider and take action to approve payment of TRA Electric Inc. Pay App #2, in the amount of \$6,392.88, to be paid utilizing CDBG funds.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Learn  Approved,   
Denied,  Tabled

All in favor, motion approved.

6. Consider and take action to hire Mr. Garrett Burke as full-time public works laborer, effective May 3, 2022.

Discussion: None

Motion: Mr. Talanca Second: Mr. Lewis  Approved,   
Denied,  Tabled

All in favor, motion approved.

7. Consider and take action to hire Mr. Samuel Herring as full-time public works laborer, effective May 3, 2022.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Learn  Approved,   
Denied,  Tabled

All in favor, motion approved.

8. Consider and take action to approve payment of employer portion of health insurance premiums for Mr. Garrett Burke and Mr. Samuel Herring from CLFRF funds, effective at date of eligibility for this benefit, to continue through the end of 2024.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Moccia  Approved,  
 Denied,  Tabled

All in favor, motion approved.

9. Consider and take action to approve payment of SEDA-COG Invoice of March 7, 2022, in the amount of \$32,550, to be paid utilizing CDBG funds.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Lewis  Approved,   
Denied,  Tabled

All in favor, motion approved.

10. Consider and take action to approve updated purchase agreement of Caterpillar 420 XE Backhoe Loader.

Discussion: Borough Manager explained increase in offered trade value.

Motion: Mr. Talanca Second: Mr. Moccia  Approved,  
 Denied,  Tabled

All in favor, motion approved.

11. Consider and take action to approve Borough of Berwick Citizen Participation Plan Amendment #3.

Discussion: Tyler Dombroski, SEDA-COG, explained purpose of document.

Motion: Mr. Talanca Second: Mr. Learn  Approved,   
Denied,  Tabled

All in favor, motion approved.

12. Consider and take action to approve payment of Anthony H. Visco Architects Invoice #221-33.07, in the amount of \$468, to be paid utilizing CDBG funds.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Lewis  Approved,   
Denied,  Tabled

All in favor, motion approved.

13. Consider and take action to approve advertisement of Ordinance 2022-04, Amending in Part the 2015 International Property Maintenance Code.

Discussion: Discussion amongst members of Council about this being a safety concern, not simply aesthetic.

Motion: Mr. Jarrett Second: Mr. Moccia  Approved,   
 Denied,  Tabled

Voting in favor were Councilpersons Troiani, Learn, Jarrett, Lewis and Moccia. Voting in opposition was Councilperson Talanca. Motion approved by way of a 5-1 vote in favor.

14. Consider and take action to approve payment of Bognet Inc. Pay App #2, in the amount of \$12,662, to be paid utilizing CDBG funds.

Discussion: None

Motion: Mr. Learn Second: Mr. Talanca  Approved,   
Denied,  Tabled

All in favor, motion approved.

15. Consider and take action to approve work on West Berwick engine as described in Spartan ERV service estimate, at an estimated cost of \$10,300.

Discussion: Fire Chief confirmed that this is a necessary repair.

Motion: Mr. Lewis Second: Mr. Moccia  Approved,   
Denied,  Tabled

All in favor, motion approved.

16. Consider and take action to approve advertising request for bids from contractors for CDBG demolition projects.

Discussion: None

Motion: Mr. Talanca Second: Mr. Lewis  Approved,   
Denied,  Tabled

All in favor, motion approved.

**ITEM 11. ADDED ITEMS**

1. Consider and take action to accept with regrets the resignation of Mr. Scott Bower from his position on the Berwick Borough Council, effective immediately.

Discussion: Members of Council noted that resignation was being accepted with heavy regrets.

Motion: Mr. Talanca Second: Mr. Learn  Approved,  
 Denied,  Tabled

All in favor, motion approved.

2. Consider and take action to approve advertising for letters of interest to fill vacancy on Berwick Borough Council created by resignation of Mr. Scott Bower, on Borough Facebook and website.

Discussion: Council discussed desire to run newspaper ad, versus advertising online only.

Motion: Mr. Jarrett Second: Mr. Talanca  Approved,  
 Denied,  Tabled

All in favor, motion approved.

3. Consider and take action to accept with regrets the resignation of Mr. Scott Bower from his position on the Berwick Borough Planning Commission, effective immediately.

Discussion: Members of Council noted that resignation was being accepted with heavy regrets.

Motion: Mr. Lewis Second: Mr. Learn  Approved,   
Denied,  Tabled

All in favor, motion approved.

4. Consider and take action to approve advertising for letters of interest to fill vacancy on Berwick Borough Planning Commission created by resignation of Mr. Scott Bower, on Borough Facebook and website.

Discussion: Council discussed desire to run newspaper ad, versus advertising online only.

Motion: Mr. Jarrett Second: Mr. Talanca  Approved,  
 Denied,  Tabled

All in favor, motion approved.

**ITEM 12. Citizen Correspondence / Personal Appeals - Non-Agenda Items**

None

**ITEM 13. ADJOURNMENT:** Motion: Mr. Talanca Second: Mr. Jarrett

Meeting adjourned.