

Berwick Borough
Landlord License Registration Application

Year you are
registering for:

20 ____ ____

Property Owner Information

Name: _____

Address: _____

Telephone Number: _____ Email Address: _____

Property Manager Information

Name: _____

Address: _____

Telephone Number: _____ Email Address: _____

Number of Rental Units: _____

Are Floor Plans *with Room Dimensions* Included? (*Floor Plans must be submitted with initial registration.*)

Yes No Previously Submitted

Street Address of Each Rental Unit: An occupancy license is required for each residential rental unit within Berwick Borough. You must register each of your residential rental units using this form (additional units can be listed on the back of this form or on a separate sheet). Please return this form and a check for \$30 per unit, payable to Berwick Borough to: City Hall, Attn: Code Enforcement, 1800 North Market St., Berwick PA, 18603. *If you are no longer renting a previously registered unit, please note why the unit is no longer being registered so we can update our records.*

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Do you currently have a unit(s) that the Borough of Berwick has deemed in Non-Compliance?

Yes No

If yes, please list below:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Landlord Signature: _____ Date: _____