

MINUTES

REGULAR COUNCIL MEETING June 15, 2026 6:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Reports of Committees
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. Consent Agenda
11. New Business
12. Added Items
13. Citizen Correspondence/Personal Appeals - Non-Agenda Items
14. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Jeri Wozniak

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
WOZNIAK	<u>X</u>	<u> </u>			
JARRETT	<u>X</u>	<u> </u>	Chief of Police	<u>X</u>	<u> </u>
KARAFINSKI	<u>X</u>	<u> </u>	Solicitor	<u>X</u>	<u> </u>
LEARN	<u>X</u>	<u> </u>	Engineer	<u> </u>	<u>X</u>
LEWIS	<u>X</u>	<u> </u>	DPW Foreman	<u>X</u>	<u> </u>
MOCCIA	<u> </u>	<u>X</u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	<u> </u>
TROIANI	<u>X</u>	<u> </u>	Fire Chief	<u>X</u>	<u> </u>
MAYOR BURKE	<u>X</u>	<u> </u>	Code Enforcement	<u> </u>	<u>X</u>
Borough Manager	<u>X</u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Jarrett Second: Mr. Learn

All in favor, agenda approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke

ENGINEER: Quad 3

SOLICITOR: Attorney Frank Kepner

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett

PARKS AND RECREATION: Teresa Troiani, Ray Karafinski, Jay Jarrett

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett

STREETS, PARKS, & BUILDINGS: Jack Kyttle, Bob Lewis, Nelson Learn, Jeri Wozniak

FIRE AND WATER: Jeri Wozniak, Ray Karafinski, Bob Lewis

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Ray Karafinski

SAFETY: Bob Lewis

POLICE: Chief Reagan Rafferty, Teresa Troiani, Tom Moccia, Ray Karafinski

FIRE: Chief Bill Coolbaugh

BAJSA REPORT: See Report

ITEM 7. BUSINESS NOT READY FOR ACTION:

None

ITEM 8. OLD BUSINESS:

1. Consider and take action to advertise Borough of Berwick Zoning Ordinance

Discussion: Borough Manager recapped process. Comments/requests that came in were shared. It was agreed to make amendment to I-1 zone, as well as amendment to map in northeast corner of the Borough.

Motion: Mr. Jarrett Second: Mr. Lewis ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

None

ITEM 10. CONSENT AGENDA

1. Consider and take action to approve all items on the Consent Agenda, as follows:
 - a. Approve the minutes of the June 1, 2026 Meeting of Council
 - b. Approve payment of the June 2026 bill listing as presented
 - c. Accept, with regrets, the resignation of Charles Ligosh from the Borough of Berwick Planning Commission
 - d. Authorize the start of a Civil Service testing process for all lists exhausted at adjournment of this meeting

Discussion: None

Motion: Mr. Lewis Second: Ms. Troiani ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

ITEM 11. NEW BUSINESS

1. Consider and take action to make conditional offer of employment to John Bryan, based on selection from provided Civil Service Lateral Transfer Eligibility List, to serve as a full-time patrol officer with the Borough of Berwick Police Department, to begin on or after July 1, 2026.

Discussion: None

Motion: Mr. Karafinski Second: Mr. Lewis ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

2. Consider and take action to make conditional offer of employment to Levi McWilliams, based on selection from the provided Civil Service Cadet Eligibility List, to serve as a full-time patrol officer with the Borough of Berwick Police Department, effective upon successful graduation from the Pennsylvania Act 120 Police Academy, conditional upon successful completion of all MPOETC and Borough of Berwick Police Department employment requirements.

Discussion: None

Motion: Mr. Karafinski Second: Mr. Learn ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

3. Consider and take action to authorize Chief of Police and Borough Manager to enter into Academy Cost Reimbursement Agreement with Levi McWilliams, to follow format established by previous such agreements.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Learn ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

4. Consider and take action to approve payment of Levi McWilliams at a rate of \$20 per hour for the remainder of time enrolled with Pennsylvania Act 120 Police Academy.

Discussion: None

Motion: Ms. Troiani Second: Mr. Lewis ☒ Approved, ☐
☐ Denied, ☐ Tabled

All in favor, motion approved.

5. Consider and take action to make conditional offer of employment to Alex Hernandez, based on selection from the provided Civil Service Entry-Level Eligibility List, to serve as a part-time patrol officer with the Borough of Berwick Police Department.

Discussion: None

Motion: Mr. Lewis Second: Mr. Karafinski ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

6. Consider and take action to approve CDBG FFY 2026 funding for activities as follows:

- Warren Street Reconstruction, Phase II - \$162,157
- Removal of Blighted Structures, Phase VI - \$69,495
- SEDA-COG Administration - \$45,768

Discussion:

Motion: Mr. Jarrett Second: Mr. Lewis ☒ Approved, ☐
Denied, ☐ Tabled

All in favor, motion approved.

7. Consider and take action to appoint Tom Moccia to the Borough of Berwick Planning Commission.

Discussion: It was clarified that Mr. Moccia does have interest in serving.

Motion: Mr. Jarrett Second: Mr. Karafinski ☒ Approved,
☐ Denied, ☐ Tabled

All in favor, motion approved.

ITEM 12. ADDED ITEMS

None

ITEM 13. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Don Smith, Spring Garden Avenue - Continues to report issues with neighboring mobile home park.
- Hal Hamilton - Questioned status of ordinance codification process.

ITEM 14. ADJOURNMENT: Motion: Ms. Troiani Second: Mr. Jarrett

Meeting adjourned.