

**MINUTES**

**REGULAR COUNCIL MEETING**

**November 15, 2021**

**7:00PM Council Meeting**

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer  
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Approval of Payment of Bills
8. Reports of Committees
9. Business Not Ready for Action or No Action Needed
10. Old Business
11. Introduction of Ordinances and Resolutions
12. New Business
13. Added Items
14. Citizen Correspondence/Personal Appeals - Non-Agenda Items
15. Adjournment

**ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Scott Bower**

**ITEM 2. ROLL CALL (Attendance)**

<u>COUNCIL MEMBERS</u> <u>&amp; MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
BOWER	<u>  X  </u>	<u>      </u>			
TROIANI	<u>      </u>	<u>  X  </u>	Chief of Police	<u>  X  </u>	<u>      </u>
ALLEY	<u>  X  </u>	<u>      </u>	Solicitor	<u>  X  </u>	<u>      </u>
LEWIS	<u>  X  </u>	<u>      </u>	Engineer	<u>      </u>	<u>  X  </u>
JARRETT	<u>  X  </u>	<u>      </u>	DPW Foreman	<u>  X  </u>	<u>      </u>
LEARN	<u>  X  </u>	<u>      </u>	Reporter(s)	<u>PE (Susan</u>	<u>Schwartz</u>
TALANCA	<u>  X  </u>	<u>  X  </u>	Fire Chief	<u>  X  </u>	<u>      </u>
MAYOR BURKE	<u>      </u>	<u>      </u>			
DAMIEN SCOBLINK, MANAGER	<u>  X  </u>	<u>      </u>			

**ITEM 3. REVIEW & APPROVE CURRENT AGENDA:**

Discussion - None

Motion: Ms. Alley Second: Mr. Talanca

All in favor, agenda approved.

**ITEM 4. PRESENTATION:**

- Tyler Dombroski, SEDA-COG - FFY 2020: CAPER Public Hearing
- Geisinger EMS - CLFRF Funding Request

**ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items**

- Lamont Brown, Bethany UMC - The church was submitting an application for a permit for a new roof. Mr. Brown appeared on the church's behalf to request that Council agree to waive the Borough's portion of the permit fee, in the amount of \$511.

**ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- Regular Council Meeting of November 1, 2021.

Discussion - None

Motion: Mr. Jarrett Second: Mr. Lewis

All in favor, minutes approved.

- Special Council Meeting of November 8, 2021.

Discussion - None

Motion: Mr. Learn Second: Ms. Alley

Voting in favor were Councilpersons Bower, Alley, Learn and Lewis. Councilpersons Jarrett and Talanca abstained, both due to having been absent for the meeting in question. Minutes approved by a vote of four in favor, none opposed.

**ITEM 7. APPROVE PAYMENT OF BILLS MOTION: Mr. Jarrett SECOND: Mr. Lewis**

All in favor, payment of bills approved.

**ITEM 8. REPORTS OF COMMITTEES**

MAYOR: Mayor Tim Burke - None

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - Mediation with UGI is next week.

PERSONNEL: Jeri Alley, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Jeri Alley, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Pete Talanca, Jay Jarrett - None

EMERGENCY MANAGEMENT: Greg Harkins, Scott Bower, Teresa Troiani,  
Jay Jarrett - None

STREETS, PARKS, & BUILDINGS: Jack Kyttle - This month there are multiple events centered around Thanksgiving weekend that the DPW is preparing for.

FIRE AND WATER: Scott Bower, Pete Talanca, Bob Lewis - None

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Jeri Alley, Pete Talanca - None

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - Thanked Garibaldi for check received from golf tournament. Reviewed October statistics.

FIRE: Chief Gene Boone - Will be starting new report format for the new year.

BAJSA REPORT: See Report - Provided

**ITEM 9. BUSINESS NOT READY FOR ACTION:**

1. Senate Bill 3011 - Borough Manager reviewed potential for changes to rules for spending CLFRF funds.
2. Hazard Pay Request - Borough Manager reminded of potential for an expanded list of uses of funds based on Senate Bill 3011. Asked if any members of Council wished for this item to be added to the next meeting's agenda for a vote. No such request was made.
3. Chickens - Discussed possible control mechanisms for roosters. Issue was sent to Codes Committee for review.
4. Test Track Vendor Row Electric - DPW Foreman explained need for improved electric service. Council agreed that it was appropriate to explore funding sources.

**ITEM 10. OLD BUSINESS:**

None

**ITEM 11. APPROVAL OF ORDINANCES AND RESOLUTIONS:**

None

**ITEM 12. NEW BUSINESS**

1. Consider and take action to approve payment of Anthony H. Visco Jr. Architects Invoice #221-33.04, in the amount of \$594.

Discussion: None

Motion: Ms. Alley Second: Mr. Talanca  Approved,  Denied,  Tabled

All in favor, motion approved.

2. Consider and take action to approve payment of Anthony H. Visco Jr. Architects Invoice #221-33.05, in the amount of \$913.

Discussion: None

Motion: Ms. Alley Second: Mr. Talanca  Approved,  Denied,  Tabled

All in favor, motion approved.

3. Consider and take action to adopt 2021 Procurement Policy.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Learn  Approved,  Denied,  Tabled

All in favor, motion approved.

4. Consider and take action to accept CDBG Bathrooms Prime General Construction bid from Pine Ridge Construction Management, LLC, in the amount of \$237,628.

Discussion: Borough Manager explained funding, for this and next two items.

Motion: Mr. Jarrett Second: Ms. Alley  Approved,  Denied,  Tabled

All in favor, motion approved.

5. Consider and take action to accept CDBG Bathrooms Prime Plumbing Construction bid from Bognet, Inc., in the amount of \$69,000.

Discussion: None

Motion: Mr. Lewis Second: Mr. Talanca  Approved,  Denied,  
 Tabled

All in favor, motion approved.

6. Consider and take action to accept CDBG Bathrooms Prime Electrical Construction bid from TRA Electric, Inc., in the amount of \$32,100.

Discussion: None

Motion: Mr. Learn Second: Mr. Jarrett  Approved,  Denied,  
 Tabled

All in favor, motion approved.

7. Consider and take action to approve dates for 2022 Riverfest as October 7, 8 and 9, 2022.

Discussion: None

Motion: Ms. Alley Second: Mr. Talanca  Approved,  Denied,  
 Tabled

All in favor, motion approved.

8. Consider and take action to approve installation of not more than 4 streetlights at Test Track Park, at a cost of \$15 per light per month for electric service, with no installation cost.

Discussion: Borough Manager explained need for increased lights for safety, both during Riverfest and otherwise.

Motion: Mr. Jarrett Second: Mr. Talanca  Approved,   
Denied,  Tabled

All in favor, motion approved.

9. Consider and take action to approve Berwick Borough/Berwick Area Joint Sewer Authority Agreement for the Chesapeake Bay Pollution Reduction Plan.

Discussion: None

Motion: Mr. Talanca Second: Ms. Alley  Approved,   
Denied,  Tabled

All in favor, motion approved.

10. Consider and take action to authorize Borough Manager to settle UGI Penn Natural Gas v. Boro of Berwick et al at arbitration on November 17, with stipulations as follows: No stipulations, other than approval of solicitor, who will be present.

Discussion: Discussed purpose for arbitration. Noted that this was not binding, and that an agreement did not need to be reached at this time.

Motion: Mr. Jarrett Second: Mr. Talanca  Approved,   
 Denied,  Tabled

All in favor, motion approved.

11. Consider and take action to approve request of Bethany United Methodist Church to waive Borough-expense portion permit fee for replacement of roof.

Discussion: Borough Manager noted that this is typically done for non-profit organizations, including churches.

Motion: Mr. Lewis Second: Mr. Learn  Approved,   
Denied,  Tabled

Voting in favor were Councilpersons Alley, Jarrett, Learn, Lewis, and Talanca. Councilperson Bower abstained, due to his board position at this church. Motion approved by a vote of five in favor, none opposed.

12. Consider and take action to accept with regrets the resignation of Casper Plish from the Civil Service Commission.

Discussion: None

Motion: Mr. Learn Second: Mr. Talanca  Approved,   
Denied,  Tabled

All in favor, motion approved.

13. Consider and take action to advertise for board vacancies as follows:
- o Civil Service Commission
  - o Civil Service Commission Alternate
  - o Zoning Appeals Board
  - o Codes Appeals Board

Discussion: None

Motion: Mr. Talanca Second: Ms. Alley  Approved,   
Denied,  Tabled

All in favor, motion approved.

**ITEM 13. ADDED ITEMS**

None

**ITEM 14. Citizen Correspondence / Personal Appeals - Non-Agenda Items**

- Darrel Dzanavage - Supports police, but feels that using COVID relief money on hazard pay would be inappropriate.
- Mark Spaid - Wants to be sure that exploring controlling roosters doesn't get forgotten. Upset about a serial litterer.

**\*COUNCIL PRESIDENT BOWER ANNOUNCED THAT THERE WOULD BE AN EXECUTIVE SESSION FOLLOWING CONCLUSION OF THIS MEETING TO DISCUSS SPECIFIC CITY HALL PERSONEL\***

**ITEM 15. ADJOURNMENT:** Motion: Mr. Jarrett Second: Ms. Alley

Meeting adjourned.