

MINUTES
COUNCIL WORK SHOP
MONDAY DECEMBER 3, 2018

AGENDA:

Workshop meeting of the Borough Council, Borough of Berwick, Pennsylvania was held Monday, December 3, 2018 at 7:00PM; in City Hall. Presiding at this meeting was President of Council Jay Jarrett, Vice President Jeri Alley, Council Members Andrew Shecktor, Nelson Learn, Bob Lewis, and Mayor Tim Burke.

Also present were Borough Treasurer Cassandra Mowery, DPW Supervisor Jack Kyttle and Administrative Assistant Nancy Sborz.

Absent from the meeting were Councilmembers Teresa Troiani Pete Talanca.

**PUBLIC
HEARING:**

Susan Eichhorst and Sarah Fountain from the Friends of Camp Louise came to ask for a letter of support from Council as they try for a DCNR grant to help purchase Camp Louise from the Girl Scouts and open it to many different groups to use. They also asked if anyone knew of a business that could do a gift in kind donation as they are a 501C3 that would be put towards meeting their match for the grant.

**SEDA-COG
CAPER REPORT
PUBLIC
HEARING**

Tyler Dombroski from SEDA-COG held a Public Hearing regarding the Borough's 2017 Caper Report that is available here for review. Comments will be accepted through December 13th. Sign in sheet was taken by Tyler. Council will vote to approve the Caper Report at the next Council Meeting December 17th.

Curb Cut Bidding cannot be advertised until the environmental report is complete.

Demo project contracts are signed by Peters for them to get started on. 1001 Pine Street had the lien paid. And Tyler said he has been told that 1720 Brittain Street property has been sold in a tax sale. He would like confirmation on that so that if it was we can get in touch with the new owners and see what their plans are for the property and maybe have it taken off the Demo List.

Bridgett Coolbaugh ask for an update on the Defender auction. Cassandra stated that it all went before a judge and has been approved and needs to be sold and funds

disbursed by March 2019 and believes that the auctioneer is Snyder.

Mayor Burke asked for any updates on the Bull property hole. Cassandra will check with codes for an update.

Crossing Guard issues. No one left on list. He would like to approach the school district to ask them to take over with the Crossing Guards. Councilman Lewis said he would attend with him if he is free that day. He will schedule and let him know the date/time of the appointment.

Recent sale of Police cars. Mayor said Mr. Bankes was in contact with him and said only 1 car is available. Nancy advised that 2 cars are available but the one car had an incorrect VIN number listed.

Councilman Shecktor said the state will be updating the broadband for EMA responders and so we will have to replace all the EMA, police, & fire radios. We need to have on the radar for future budgets because it cost at least \$100,000. To replace everything for all departments. There will be some grants available but the bulk of the cost will fall on the borough.

Nancy Sborz said that Kyle Bower would like to do a clean-up day on the Disk Golf Course at Test Track Park. Council and Jack Kyttle DPW Supervisor gave permission for this only asking that all sign Hold Harmless Agreements.

Reminded Council they needed to assign a Financial Officer per Resolution. This will be put on the agenda for December 17th.

**Council
Approved
Advertising
the proposed
Budget & Tax
Ordinance**

After a discussion on the 2019 Budget; a motion was made by Councilman Learn and seconded by Councilwoman Alley to advertise the budget for review before the final vote on December 17th at the monthly meeting.

All ayes. Motion passes. A motion was then made by Councilwoman Alley and seconded by Councilman Lewis to also advertise the Tax Ordinance General Fund 17.1, Highway 1.25, Fire 1.25 at the same time. All ayes. Motion passes.

**MOTION TO
ADJOURN**

Motion to adjourn was made by Councilwoman Alley