

D. REFERENCES:

- 1. Assessment Map No. _____ 2. Certificate of Occupancy No. _____ Issued _____
- 3. Plan is attached hereto. Yes No 4. Diagram is attached hereto. Yes No

Two sets of plans shall be attached which shall provide the following: a plan drawn to scale, indicating the actual dimensions and shape of the lot to be built upon or changed and a written statement that the applicant is the owner or authorized agent of the owner or equitable owner; the exact size and location on the lot of existing and/or proposed structures, buildings or signs, including proposed additions thereto, the amount and location of parking and/or loading facilities, existing and/or proposed access to the site; a detailed scale drawing of all signs, existing and proposed, indicating their location and how they are and/or will be affixed to the property; the height of the building, structure and/or sign, and any other information which will assist the zoning officer in determining conformance with the provisions and regulations of the ordinance. For home occupations, must provide layout and dimensions of structure showing area to be used for home occupation. Any and all other information that will assist in the review.

NOTE: OCCUPANCY PERMIT MAY BE REQUIRED UPON COMPLETION OF WORK.

FAILURE TO SUPPLY ALL REQUESTED INFORMATION SHALL RESULT IN THE APPLICATION BEING REJECTED AND RETURNED.

PERMIT

E. APPROVAL AND DATES OF ACTION TAKEN:

- 1. Applicant approved. Yes No _____ (Date) _____ Zoning Officer
- 2. Reason for Denial of Application: _____

- 3. Applied to Zoning Hearing Board _____ (Date) _____ (Appeal) Yes No Hearing No. _____
Special Exception Application Yes No
- 4. Board's Decision Granted Denied Date _____ Order: _____

APPROVED AS MEETING ZONING ORDINANCE

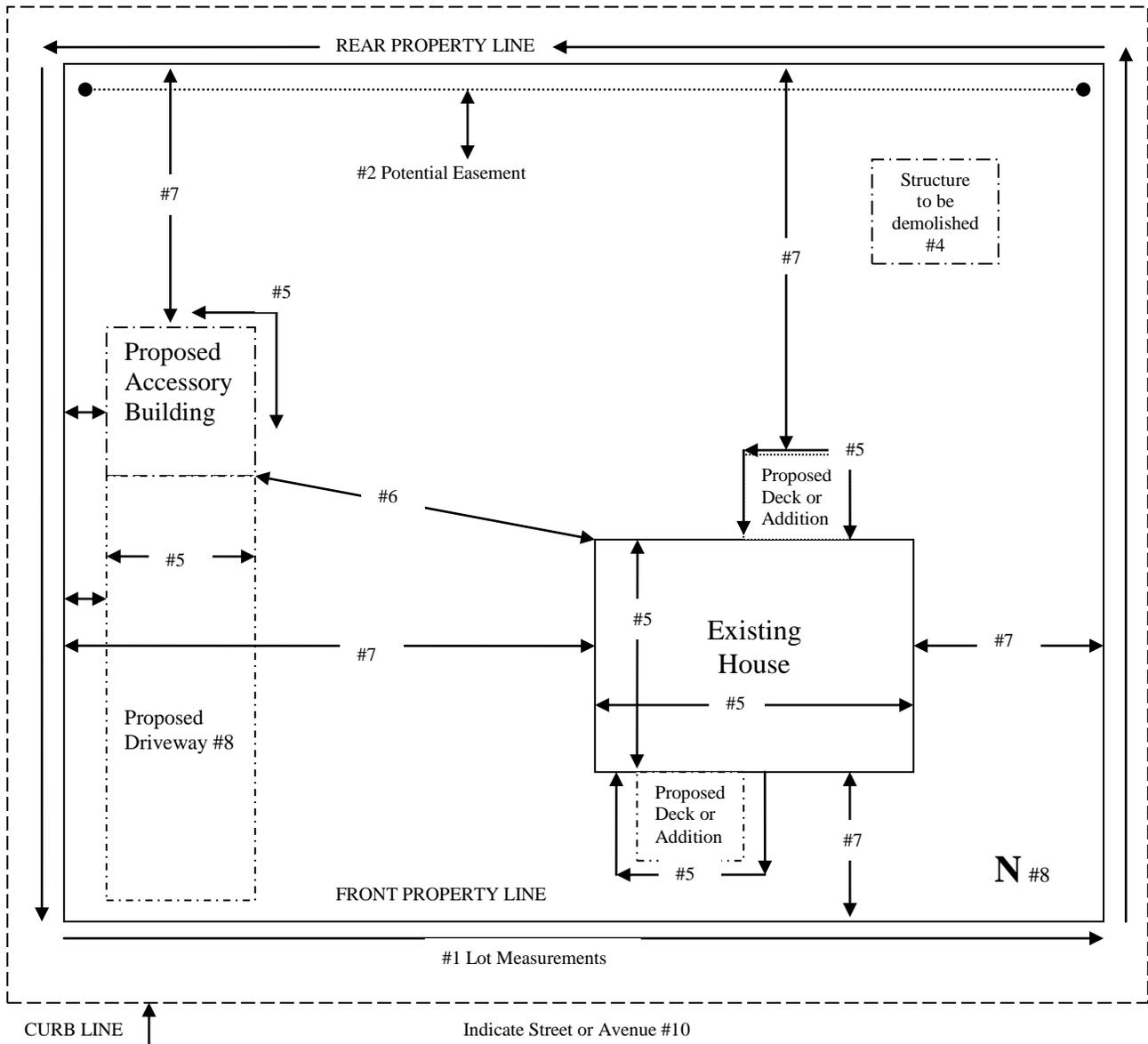
Zoning Officer

Date

REMARKS: _____

This permit applies to zoning only and shall not relieve applicant from obtaining such other permits as may be required by law. NOTE: Violation of any provision of this ordinance by any owner or lessee or other person shall constitute disorderly conduct and each 24-hour violation shall be deemed a separate offense punishable by a fine of not to exceed \$300 and or imprisonment not to exceed 30 days.

PLOT SAMPLE



10
Indicate
Street or
Avenue
(if corner lot)

10
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NOTE: ALL of these Items must be shown on your submitted PLOT PLAN

1. Draw lot, show lot measurements and show all existing and proposed structures.
2. Show all easements located on this lot.
3. Label all existing and proposed structures.
4. Show any building to be removed or demolished.
5. Show dimensions of all structures.
6. Show distances between all structures.
7. Show distances between all structures and property line.
8. Indicate the direction of NORTH on the plot plan.
9. Show existing driveway and any changes to proposed driveway. Show distances to property line. (If any driveway changes are proposed, refer to right-of-way handout).
10. Label frontage street and adjacent street if a corner lot.
11. NOTE: the curb is not the property line.