

FOR OFFICIAL USE ONLY

Date application filed: \_\_\_\_\_

Date fee paid: \_\_\_\_\_

Date hearing advertised: \_\_\_\_\_

Reason for appeal: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of hearing: \_\_\_\_\_ Hearing No. \_\_\_\_\_

BERWICK BOROUGH COUNCIL  
BOROUGH OF BERWICK  
COLUMBIA COUNTY, PENNSYLVANIA

APPLICATION FOR CONDITIONAL USE

The undersigned requests the granting of a Conditional Use by the Berwick Borough Council of the Borough of Berwick as set forth below:

BACKGROUND

1. Name, Address, and Telephone Number of Applicant(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Address of property in question:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Zoning District in which the property is located:

\_\_\_\_\_

4. What is your interest in the property in question? Please set forth whether you own the property, lease the property, intend to lease the property, or intend to purchase the property under an agreement of sale?

---

---

---

5. Set forth in detail what you are proposing to do on this property.

---

---

---

6. Set forth in detail the conditional use that you are requesting and the second of the Borough of Berwick Zoning Ordinance under which you are requesting the conditional use.

Section listed in the Berwick Zoning Ordinance is:\_\_\_\_\_.

The conditional use that is being requested is:

---

---

---

---

7. Set forth why you feel the Berwick Borough Council should grant your request and list all uses, physical circumstances and conditions that you feel justify the granting of a conditional use.

---

---

---

---

---

8. Set forth the effects that the granting of this conditional use will have on the neighborhood where the property is located.

---

---

---

---

9. To your knowledge, has this property ever been used other than what is permitted in the current Berwick Zoning Ordinance? Please list all nonconforming uses and dates that these uses existing.

---

---

---

---

10. Set forth reasons why the conditional use you are requesting is the minimum you need in order to utilize your property as requested

---

---

---

11. Can the property be developed in accordance with the current zoning ordinance? Yes [ ] No [ ] If it cannot be developed in accordance with the current zoning ordinance, please explain why.

---

---

---

I hereby request a hearing before the Berwick Borough Council and certify the facts set forth in the above application are true. I understand if this application is not complete or if the information requested is not provided, this application may be rejected by the Zoning Administrator and/or Berwick Borough Council as an incomplete application.

---

Date

---

Applicant's Signature

---

Date

---

Applicant's Signature

INSTRUCTIONS FOR COMPLETING AN APPLICATION  
FOR A HEARING BEFORE  
THE BERWICK BOROUGH COUNCIL  
OF THE BOROUGH OF BERWICK

1. Attach all documents relating to this request for a conditional use to this application. Please check to see that all questions on this application are answered completely.

2. Attach a copy of the plot plan (drawn to scale) of the property in question which shows the location and size of the lot(3), the location of improvements now present and/or proposed and any other changes proposed. THIS PLOT PLAN SHALL INCLUDE THE FOLLOWING:

- (A) Property Lines
- (B) Streets and alleys
- (C) ALL structures
- (D) ALL dimensions, including lot length and wide, lot area, building dimensions, front, rear and side setbacks, all off-street parking spaces, etc.
- (E) Size and placement of any signs.

THIS PLOT PLAN MUST BE DRAWN TO SCALE!

3. Attach a listing of the names and addresses of ALL PROPERTY OWNERS within 200 feet of all property lines of the property in question. The list is to include the actual address, the actual property owner and the property owners address if the property is tenant occupied. This information may be obtained by contacting the Tax Assessment Office at the Columbia County Courthouse at 570-389-5642.

4. Attach a check payable to the Borough of Berwick in the amount of \$400.00.

5. All hearings will be heard in their assigned numerical order. Hearings are open to the public and all persons interested shall be heard.

6. Hearings are scheduled within thirty days of application.

7. If leasing or buying property, a signed agreement shall be present at hearing.