

INCORPORATED 1818

SETTLED 1786  
**BOROUGH OF BERWICK**  
CITY HALL  
1800 NORTH MARKET STREET  
**BERWICK, PENNSYLVANIA 18603-3792**  
TELEPHONE: 570-752-2723 FAX: 570-752-2726

RE-INCORPORATED 1918

To All Interested Vendors, Crafters, and Exhibitors,

The Borough of Berwick invites you to join us at the 8th Annual Berwick Riverfest on October 12-13-14, 2018 at Test Track Riverfront Park off of S. Eaton Street in Berwick. This event includes Car Cruise-In, Concerts each evening, crafters, games, rides, and much more! The hours of the event are 12 pm until close on Friday, 10am until the start of the fireworks Saturday, and 10 am-6pm on Sunday.

If you are interested in participating in this exciting event please complete the enclosed form, submit the fee (this fee includes space for all three days of the event), and provide proof of insurance of at least \$50,000 of liability coverage (food vendors only), or sign the waiver if you are a crafter/merchandise vendor or have an informational stand. Please send these items to 1800 N. Market Street Berwick, PA 18603 by May 31, 2018. **Spaces will be rented by the foot. Non electric is \$3.00 per foot, non electric with decorative lighting is \$4.00 per foot, 20amp electric is \$7.00 per foot and 50amp electric is \$11.00. Measure accurately, see drawing on other side.** Canopies are permitted as long as they do not exceed the designated space. There is limited electricity available and it is on a first come, first serve basis. All vendors must be completely set up two hours before the event opens each day. (10am on Friday and at 8am Saturday & Sunday).

Please submit all forms and payment as soon as possible but no later than May 31, 2018. Please make checks payable to the Borough of Berwick and mail along with the enclosed registration form and your proof of insurance to 1800 N. Market Street Berwick, PA 18603. All forms must be received by May 31, 2018.

If you have any questions, please contact me at 570-752-2723 ext. 15.

Sincerely,

*Nancy Sborz*

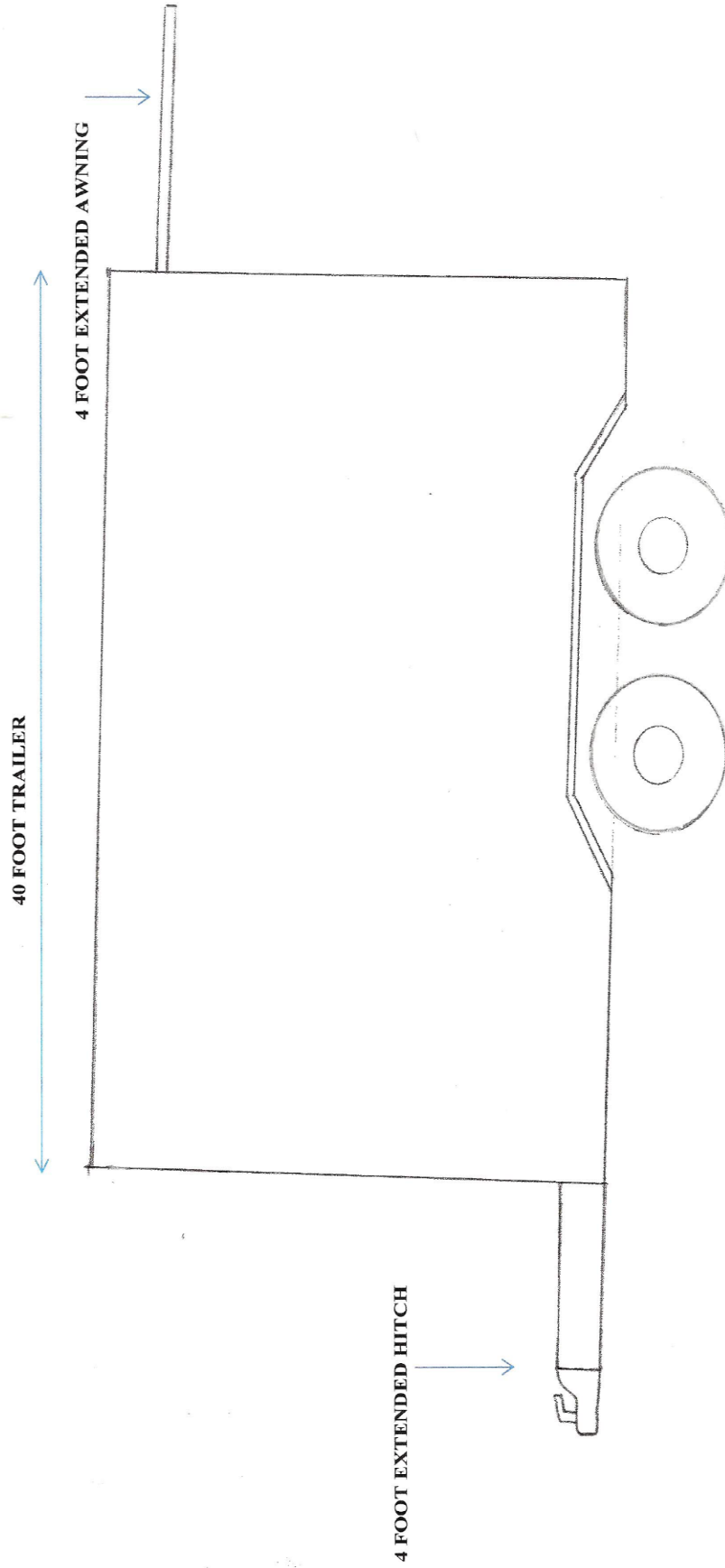
Nancy A. Sborz  
Administrative Assistant



**How do you become a vendor  
at Berwick Riverfest?**

1. The vendor form must be completely filled out
2. Payment must be submitted
- 3a. Proof of insurance (\$50,000 liability coverage) must be provided with the form (*food vendors only*)
- 3b. Waiver signed (*crafters and info. stands only*)
4. Items 1, 2, and 3a or 3b must be sent to the Borough of Berwick by May 31, 2018

**This vendor's trailer is a 40 footer, but with a 4 foot hitch on one end and a 4 foot awning on the other the vendor had to purchase 48 feet.**



**Don't forget to order extra space for tables & chairs if needed!**