

MINUTES  
REGULAR COUNCIL MEETING  
MARCH 19, 2018

AGENDA: An EXECUTIVE session was held from 6:00Pm - 6:35pm to discuss personnel issues and litigation. Regular meeting of the Borough Council, Borough of Berwick, Pennsylvania was held Monday, March 19, 2018 at 7:00PM; in City Hall. Presiding at this meeting was President of Council Jay Jarrett, Council Members Jeri Alley(VP), Alvin Hill, Andrew Shecktor, Nelson Learn, Bob Lewis, Teresa Troiani and Mayor Tim Burke.

Also present were DPW Foreman Jack Kyttle solicitor Attorney Frank Kepner, Borough Treasurer Cassandra Mowery, and Press Enterprise reporter Susan Schwartz.

A moment of silence was observed and The Pledge of Allegiance was said.

APPROVAL OF AGENDA: Motion by Councilman Lewis seconded by Councilman Learn carried unanimously to approve the agenda with the following changes: Remove number 9 from New Business and add authorizing Frank Kepner to consult to Attorney Pat Harvey in regards to Heart & Lung benefits, the '51 Mack Truck in Harrisburg coming back, and the approval of the Chief of Police Contract pending the changes discussed in Executive session.

INTRODUCTION OF NEW OFFICERS BY MAYOR BURKE: Christopher Kelchner, Bradley Lord, Jeremy Mulders, Tyler Edwards all are Full Time and Zachary Evans Part Time. Also present are their Field Training Officers: Sgt. Steve Levan and Officer Scott Sienkiewicz.

PUBLIC HEARING CITIZENS CORRESPONDENCE PERSONAL APPEALS: **A.D George**, 1027 LaSalle Street, complaint concerning neighbors next door.

**Fred Gause**, 333 S. Mercer Street, complaint concerning mud and dust coming from Wise Parking lot. Jack Kyttle said we did have a meeting with maintenance staff at Wise concerning their parking lot and we mentioned to them they need to

remove some of the non-grade and replace with aggregate that is better for dust. We have been running the street sweeper and we will continue to run the street sweeper as long as it is above freezing and we are going to give them a time limit.

**Lori Clemens**, 126 E 6<sup>th</sup> Street, complaint concerning neighbors next door.

**Barry Naus**, Corner of S Mercer and Susquehanna Ave, concerning the dust from the Wise parking Lot.

MINUTES  
2/19/2018  
& 3/5/2018:  
Approved

Motion by Councilman Learn seconded by Councilman Shektor carried unanimously to approve the Regular Council Meeting Minutes of February 19, 2018 and the Workshop Meeting Minutes of March 5, 2018.

PAYMENT OF  
BILLS:  
Approved

Motion by Councilwoman Alley seconded by Councilwoman Troiani carried unanimously that the following bills be paid.

911 RAPID RESPONSE	3,000.00	KENNETH STRISH	569.51
AARON ZANOLINE	77.99	KEPNER, KEPNER & CORBA, P.C.	4,146.10
AARON ZANOLINE	12.74	KEYSTONE COMMUNICATIONS	123.00
AED MARKET	840.00	KNORR HAULING, INC.	3,117.40
AMERICAN FAMILY LIFE ASSURANCE	872.67	KNORR HAULING, INC.	6,187.50
AMERICAN PAPER & SUPPLY INC	90.22	LARRY C. FRACE INSPECTIONS, LLC	3,022.00
AMERICAN PAPER & SUPPLY INC	93.11	LAUBACH'S AUTO REPAIR	44.37
ANNETTE BRENNAN	50.00	MATTHEWS SPRING WATER	11.00
ANNUZIATO DEGEORGE	50.00	MBC SOLUTIONS	1,050.00
ASSOCIATION OF MAYORS	80.00	METROCAST	127.12
ATLANTIC TACTICAL	3,157.50	METROCAST	2.17
ATLANTIC TACTICAL	522.50	METROPOLITAN TELECOMMUNIC	806.95
AUTOZONE	10.32	MICHAEL LONG	320.00
AUTOZONE	103.34	MICHAEL MONICO	1,151.20
BASTIAN TIRE & AUTO CENTERS	372.00	MICHAEL MONICO	1,151.20
BEAVER VALLEY ENVIRENMENTAL LLC	270.00	MICHAEL MONICO	1,151.20
BERWICK FIRE POLICE	2,805.77	MICHAEL MONICO	1,151.20
BODNAR SALES & SERVICE	227.40	MUNICIPAL SOFTWARE INC.	3,240.00
BOROUGH OF BERWICK GENERAL FUND	11,364.89	NANCY SBORZ	500.00
BOR OF BERWICK MUNICIPAL PENSION	695.76	NAPA AUTOPARTS BERWICK	269.64
BORO OF BERWICK MUNICIPAL PENSION	718.81	NAPA AUTOPARTS BERWICK	22.04

BOROUGH OF BERWICK PAYROLL ACCOUNT	36,595.29	NAPA AUTOPARTS BERWICK	261.99
BOROUGH OF BERWICK PAYROLL ACCOUNT	33,557.97	NAPA AUTOPARTS BERWICK	156.76
BOROUGH OF BERWICK PAYROLL ACCOUNT	18.16	OVERHEAD DOOR CO. OF BERWICK	17.08
BOROUGH OF BERWICK PAYROLL ACCOUNT	0.78	P A W C	22.47
BOROUGH OF BERWICK PAYROLL ACCOUNT	18.16	P A W C	72.30
BOROUGH OF BERWICK PAYROLL ACCOUNT	0.56	P A W C	27.77
BOROUGH OF BERWICK PAYROLL ACCOUNT	36,168.01	P A W C	16.11
BOROUGH OF BERWICK PAYROLL ACCOUNT	2,232.12	P A W C	2,772.22
BOROUGH OF BERWICK PAYROLL ACCOUNT	35,793.79	PA DEPT OF LABOR & INDUSTRY-E	143.00
BOROUGH OF BERWICK PAYROLL ACCOUNT	61.59	PAYROLL FORMS COM	104.20
BOROUGH OF BERWICK PAYROLL ACCOUNT	166.67	PENNBC	170.00
BOROUGH OF BERWICK PAYROLL ACCOUNT	61.53	PENNSYLVANIA CHIEFS OF POLICE ASSOC	3,208.47
BOROUGH OF BERWICK -PETTY CASH	28.02	PENNSYLVANIA MUNICIPAL LEAGUE	450.00
BOROUGH OF BERWICK POLICE PENSION	763.14	PENNSYLVANIA MUNICIPAL LEAGUE	65.00
BOROUGH OF BERWICK POLICE PENSION	805.76	PENNSYLVANIA ONE CALL SYSTEM	31.75
BORO OF BWK POLICE PENSION TRUST FD	1,752.55	PETERS CONSULTANTS, INC.	61.25
BOROUGH OF BERWICK RECYCLING FUND	6,000.00	PETERS CONSULTANTS, INC.	840.00
BRADARIC EXCAVATING, INC	13,500.00	PETERS CONSULTANTS, INC.	2,113.16
BRADARIC EXCAVATING, INC	7,000.00	PETERS CONSULTANTS, INC.	1,367.50
BRANDON SHULTZ	140.00	PETROLEUM SERVICE COMPANY	289.85
C.H. RINEHIMER	31.00	PHILIP MAINIERO	60.00
CAMPBELL PRINTING CO.	166.82	PITNEY BOWES PURCHASE POWER	402.50
CAMPBELL SUPPLY CO., LLC	288.80	PPL	209.62
CARGILL, INCORPORATED	2,719.94	PPL	455.65
CENTRAL PA TEAMSTERS HEALTH & WELF	40,328.12	PPL	259.71
CENTRAL PA TEAMSTERS HEALTH & WELF.	2,017.68	PPL	1,276.96
CENTRAL PA TEAMSTERS HEALTH & WELF.	43,485.62	PRESS-ENTERPRISE, INC.	904.54
CENTRAL PA TEAMSTERS HEALTH & WELF.	2,017.68	PSAB	215.00
CINTAS FIRE PROTECTION	146.35	PSAB MUNI RETIREMENT TRUST	4,549.84
COLE'S HARDWARE	17.08	QUAD THREE GROUP, INC.	2,587.50
COLE'S HARDWARE	74.18	RANGER HOSE CO	383.33
COLE'S HARDWARE	28.79	RELIANCE FIRE CO	383.33
COLE'S HARDWARE	28.98	RIVERVIEW BLOCK	646.80
COLUMBIA EXCAVATING, LLC	13,800.00	RIVERVIEW BLOCK	622.44
COLUMBIA EXCAVATING, LLC	11,050.00	ROBERT MAIER	50.00
CONSTELLATION NEWENERGY INC.	144.24	ROGERS UNIFORMS	4,912.00
CONSTELLATION NEWENERGY INC.	38.24	SCOTT SIENKIEWICZ	129.30
CONSTELLATION NEWENERGY INC.	8.43	SEDA-COUNCIL OF GOVERNMENTS	12,115.00
CONSTELLATION NEWENERGY INC.	402.47	STAPLES CREDIT PLAN	556.16
CONSTELLATION NEWENERGY INC.	3.73	STAPLES CREDIT PLAN	127.93
CUSTOM ADVERTISING	80.75	STATE WORKMEN'S INSURANCE FUND	2,364.00
CYCLE SIREN, INC.	1,530.00	STEINBACHER ENTERPRISES, INC.	24,888.00
DCED	502.50	STEINBACHER ENTERPRISES, INC.	19,425.00

EAGLES FIRE COMPANY	383.33	STEVE SHANNON TIRE CO	74.94
ERIK HELBING	50.00	STEVE SHANNON TIRE CO	548.44
EUGENE GOLLA	50.00	STOPSTICK, LTD.	1,871.00
FIRST COLUMBIA BANK & TRUST CO.	1,412.58	SUPERIOR PLUS ENERGY SERVICES	1,078.02
FORT DEARBORN LIFE INS.	830.46	SUPERIOR PLUS ENERGY SERVICES	189.13
GREGORY C. HARKINS	17.12	SUSQUEHANNA FIRE EQUIPMENT CO	39.50
GREGORY MARTIN	62.49	SUSQUEHANNA VALLEY FIREARMS LLC	1,200.00
GREGORY MARTIN	196.87	TEAMSTERS	1,217.20
HUGH L. SUMNER	250.00	THE DUTCH WHEELMAN	2,400.00
ICMA RETIREMENT TRUST 457-304347	1,992.79	THE VERDIN COMPANY	627.07
ICMA RETIREMENT TRUST 457-304347	155.00	TRACTOR SUPPLY CO	1,179.96
ICMA RETIREMENT TRUST 457-304347	2,046.60	TRI-COUNTY HARDWARE	37.77
ICMA RETIREMENT TRUST 457-304347	155.00	TRI-COUNTY-LUMBER DIVISION	71.99
ICMA RETIREMENT TRUST 457-304347	2,263.22	WASHINGTON NATIONAL INS CO	243.60
ICMA RETIREMENT TRUST 457-304347	155.00	WEST BERWICK FIRE CO	383.33
ICMA RETIREMENT TRUST 457-304347	2,257.18	WEX BANK	1,167.92
ICMA RETIREMENT TRUST 457-304347	155.00	WEX BANK	1,421.14
J.H. WILLIAMS & CO., LLP	17,200.00	WEX BANK	59.18
KEN POLLOCK	40,697.15	YIS/COWDEN GROUP INC.	62.75

REPORTS OF  
COMMITTEES

MAYOR: Tim Burke.

Police Department on traffic stops and  
calls

CIVIL SERVICE: Damien Scoblink

Meeting next Wednesday

ENGINEER:

NONE

SOLICITOR: Attorney Frank Kepner.

NONE

PERSONNEL: Jeri Alley - Jay Jarrett - Nelson  
Learn

NONE

LEGAL AND FINANCE: Jeri Alley - Jay Jarrett  
Nelson Learn

NONE

PARKS AND RECREATION: Alvin Hill - Jay Jarrett  
Teresa Troiani

NONE

EMERGENCY MANAGEMENT: Jay Jarrett - Andrew  
Shecktor - Greg Harkins.

NONE

DPW, PARKS, & BUILDINGS: Nelson Learn-  
Bob Lewis - Andrew Shecktor - Jack Kytte.

NONE

FIRE AND WATER: Alvin Hill - Bob Lewis - Andrew  
Shecktor - Fire Chief Randy Remphrey.

SEE REPORT

CODES, RECYCLING, & ORDINANCES: Jeri Alley -  
Alvin Hill - Nelson Learn - Greg Harkins.

SEE CODES REPORT.

SAFETY: Bob Lewis.

NONE

POLICE: Jeri Alley - Bob Lewis - Teresa Troiani -  
Police Chief Ken Strish.

SEE REPORT.

BAJSA REPORT:

Monthly minutes are keep on file.

BUSINESS NOT  
READY FOR  
ACTION or NO  
ACTION NEEDED: NONE

OLD BUSINESS: NONE

ORDINANCES &  
RESOLUTIONS:

RESOLUTION 2018-0:  
Approved  
Motion by Councilwoman Alley seconded by Councilman Learn carried unanimously to approve Resolution 2018-06 naming Cassandra Mowery, Acting Borough Manager, the Chief Financial Officer of both the Police and Non-Uniformed Municipal Employee Pension Plans.

NEW BUSINESS:

DENISE GENSEL RESIGNATION:  
Approved  
Motion by Councilwoman Troiani seconded by Councilman Lewis carried unanimously to accept Denise Gensel's resignation as the Receptionist/Codes Secretary effective March 1, 2018.

SEEK OUTSIDE FUNDING FOR TEST TRACK PARK:  
Approved  
Motion by Councilwoman Troiani seconded by Councilman Learn carried unanimously to give permission to seek outside funding and or grants for improvements to Test Track Park's electricity, lighting and water.

MARC GRASSLEY PAY INCREASE:  
Approved  
Motion by Councilwoman Alley seconded by Councilman Lewis carried unanimously to approve a 2.5% pay increase for Marc Grassley, The part-time Police Clerk.

MICK HUNSINGER PAY INCREASE:  
Approved  
Motion by Councilman Shecktor seconded by Councilwoman Alley carried unanimously to approve a \$.50 per hour pay increase for Mick Hunsinger, Parking Enforcement.

AWARD BID 6TH STREET PAVING PROJECTS WITH ALL ALTERNATES:  
Approves  
Motion by Councilwoman Alley seconded by Councilwoman Troiani carried unanimously to award the bid for the West 6<sup>th</sup> Street Paving project with all alternates to the lowest bidder, Robert C Young with a bid of \$88,806.25.

AWARD BID 8TH STREET PAVING  
Motion by Councilman Lewis seconded by Councilman Learn carried unanimously to award

PROJECT WITH ALL ALTERNATES: the bid for the West 8<sup>th</sup> Street Paving project with all the alternates to the lowest bidder, Robert C Young with a bid of \$67,508.85  
 Approved

AWARD BID UNNAMED ALLEY WITH ALL ALTERNATES: Motion by Councilwoman Alley and seconded by Councilwoman Troiani carried unanimously to award the Unnamed Alley Paving project with all the alternates to the lowest bidder, Don E Bower with a bid of \$54,891.10  
 Approved

WAVIE LIEN BILLIG PROPERTY: Motion by Councilman Shecktor and seconded by Councilwoman Troiani carried unanimously to waive the remaining lien on the Billig Property  
 Approved

VFW MEMORIAL DAY PARADE: Motion by Councilman Learn and seconded by Councilwoman Troiani carried unanimously to approve the request by the VFW to have their Annual Berwick/Nescopeck Memorial Day Parade on Sunday, May 27, 2018.  
 Approved

DISC GOLF TOURNAMENT: Motion by Councilwoman Troiani and seconded by Councilwoman Alley carried unanimously to approve The request of Michael Kotch to hold a Disc Golf Tournament at Test Track Park on April 8, 2018 and April 22, 2018 from 9am to 3pm.  
 Approved

PRELIMINARY PLANS MARR DEVELOPMENT: Motion by Councilman Lewis and seconded by Councilwoman Alley carried unanimously with a 6-0 vote with Councilman Shecktor abstaining to approve the preliminary plans of Marr Development that was approved by the Planning Commission on March 14, 2018  
 Approved

ADDED ITEMS:

AUTHORIZE FRANK KEPNER TO CONSULT WITH PAT HARVEY: Motion by Councilwoman Troiani seconded by Councilman Shecktor carried unanimously to authorize Attorney Frank Kepner to consult with Pat Harvey on Heart and Lung benefits.  
 Approved

'51 MACK BACK TO BERWICK: Motion by Councilwoman Troiani seconded by Councilman Learn carried unanimously to pay the expenses that the Harrisburg Museum paid

Approved for repairs totaling \$3,172.50 to the '51 Mack and bring it back to Berwick.

CHIEF STRISH Motion by Councilwoman Troiani and seconded by  
CONTRACT: Councilwoman Alley carried unanimously to approve  
Approved the employment contract for Chief Strish with the  
Changed discussed during the Executive Session.

ADJOURNMENT: Motion by Councilwoman Troiani to adjourn the meeting.