

MINUTES

REGULAR COUNCIL MEETING

October 16, 2023

7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Approval of Payment of Bills
8. Reports of Committees
9. Business Not Ready for Action or No Action Needed
10. Old Business
11. Introduction of Ordinances and Resolutions
12. New Business
13. Added Items
14. Citizen Correspondence/Personal Appeals - Non-Agenda Items
15. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Nelson Learn

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
LEARN	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
LEWIS	<u> X </u>	<u> </u>	Solicitor	<u> X </u>	<u> </u>
MOCCIA	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
TALANCA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TROIANI	<u> X </u>	<u> </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> </u>	<u> X </u>
MAYOR BURKE	<u> </u>	<u> X </u>			
Borough Manager	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - Borough Manager requested that Item 9 under New Business be removed from the agenda.

Motion: Ms. Wozniak Second: Mr. Jarrett

All in favor, agenda approved with noted change.

ITEM 4. PRESENTATION: Laurie Allison, Feral Cat Program Update - Provided update on program, and thanked Council for continued support. Noted that she is out of funds for this year, requested additional. Additional \$2,000 of CLFRF funds will be put on next agenda for approval.

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- Regular Council Meeting of October 2, 2023.

Discussion - None

Motion: Ms. Troiani Second: Mr. Moccia

All in favor, minutes approved.

ITEM 7. APPROVE PAYMENT OF BILLS MOTION: Mr. Talanca SECOND: Mr. Jarrett

All in favor, payment of bills approved.

ITEM 8. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - None

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - None

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Pete Talanca, Jay Jarrett - None

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett - Ms. Wozniak noted that the group attempting to bring a hospital back to Berwick has taken multiple steps toward this, including establishing a Board of Directors, LLC, EIN, and bylaws.

STREETS, PARKS, & BUILDINGS: Jack Kyttle - Curbside recycling will start late tomorrow due to truck repairs; leaf and brush pickups are scheduled

FIRE AND WATER: Jeri Wozniak, Pete Talanca, Bob Lewis - None

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Pete Talanca - Mr. Moccia requested an update on the 17th Street trailer park and the Babb properties

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - Reviewed quarterly statistics; provided update on various trainings

FIRE: Chief Gene Boone - None

BAJSA REPORT: See Report - Report provided

ITEM 9. BUSINESS NOT READY FOR ACTION:

None

ITEM 10. OLD BUSINESS:

None

ITEM 11. APPROVAL OF ORDINANCES AND RESOLUTIONS:

1. Resolution No. 2023-11 - Authorizing Application for Statewide Local Share Assessment Grant

Discussion: Borough Manager noted that this is for the Berwick Theater

Motion: Ms. Wozniak Second: Ms. Troiani Approved, Denied, Tabled

All in favor, Resolution approved.

ITEM 12. NEW BUSINESS

1. Consider and take action to schedule budget workshops for the following dates and times: November 6, November 20, December 4, all at 6:00 p.m.

Discussion: Borough Manager recommended dates and times for budget workshops.

Motion: Mr. Talanca Second: Ms. Troiani Approved, Denied, Tabled

All in favor, motion approved.

2. Consider and take action to approve payment of Don E. Bower Inc. Pay App #2, in the amount of \$115,684.57, to be paid utilizing CDBG funds.

Discussion: Borough Manager provided clarification on which project this was for.

Motion: Ms. Troiani Second: Mr. Jarrett Approved,
 Denied, Tabled

All in favor, motion approved.

3. Consider and take action to approve payment of Anthony H. Visco Invoice #221-33.13, in the amount of \$380, contingent upon receipt of all outstanding project submittals, to be paid utilizing CDBG funds.

Discussion: Borough Manager noted this is for the bathroom project.

Motion: Mr. Talanca Second: Mr. Jarrett Approved,
Denied, Tabled

All in favor, motion approved.

4. Consider and take action to approve payment of A&H Equipment Invoice #00-F01297, in the amount of \$52,964, to be paid utilizing CLFRF funds.

Discussion: Borough Manager noted this is for upfitting of new public works truck.

Motion: Mr. Lewis Second: Mr. Moccia Approved,
Denied, Tabled

All in favor, motion approved.

5. Consider and take action to approve payment of Hallman Chevrolet Invoice Stock #23-5478, in the amount of \$75,810, to be paid utilizing CLFRF funds.

Discussion: Borough Manager noted this is for purchase of new public works truck.

Motion: Ms. Wozniak Second: Ms. Troiani Approved,
 Denied, Tabled

All in favor, motion approved.

6. Consider and take action to approve payment of Whitmoyer Buick-Chevrolet Invoice #FG5800, in the amount of \$45,500, to be paid utilizing CLFRF funds.

Discussion: Borough Manager noted this is a police car purchase that was already approved, and that this action simply allows for the use of CLFRF funds, as planned.

Motion: Mr. Talanca Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, motion approved.

7. Consider and take action to approve payment of Whitmoyer Buick-Chevrolet Invoice #FGW5545, in the amount of \$41,000, to be paid utilizing CLFRF funds.

Discussion: Borough Manager noted this is a police car purchase that was already approved, and that this action simply allows for the use of CLFRF funds, as planned.

Motion: Mr. Jarrett Second: Mr. Talanca Approved, Denied, Tabled

All in favor, motion approved.

8. Consider and take action to approve payment of George Ely Associates Inc. Invoice #E-40980 B, in the amount of \$37,966, to be paid utilizing CLFRF funds.

Discussion: Borough Manager noted that this was the installation of playground equipment that was already approved, and that this action allows for the use of CLFRF funds, as planned.

Motion: Mr. Jarrett Second: Mr. Lewis Approved, Denied, Tabled

All in favor, motion approved.

~~9. Consider and take action to approve advertisement of proposed updates to landlord ordinance.~~

~~Discussion:~~

~~Motion: _____ Second: _____ Approved, Denied, Tabled~~

ITEM 13. ADDED ITEMS

None

ITEM 14. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Tyler Hazlett, 823 Susquehanna Ave. - Traffic, specifically large trucks, are cutting across his lawn, doing damage. Requested help with traffic control. Public works and police will assess.

ITEM 15. ADJOURNMENT: Motion: Mr. Talanca Second: Ms. Wozniak

Meeting adjourned.